**CURRICULUM VITAE**

PERSONAL PROFILE

Full names: Ekifamunyanja David Ogwal

Sex: Male

Date of birth: 24/dec/1985

Nationality: Ugandan

Marital status: Single

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OBJECT STATEMENT

To make a number of contributions towards the performance of the institution or organization and continuously improve through effective and efficient decision making, implementation and follow ups in a result oriented organization for its smooth running.

PROFESSIONAL EXPERIENCE

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| --- | --- | --- |
| INSTITUTION | DURATION | POSITION |
| Youth Volunteers Network  Internet cafe  Pl hardware | From September 2019 todate  January 2018 todate  From September 2014 to October 2017 | Team leader  Responsibilities  -Go to communities and empower youths on hands on skills like making reusable sanitary pads and educate youths on body changes in their lives  Owner  -do photographying, binding and any other.secretariate work  -report writing and type setting  -provide internet services to the community  Store supervisor and records officer  RESPONSIBILITIES  Make sure the right number of materials enter the store as indicated on the purchase  receipt  Make procurement for the  stores   * Supervise stock taking of all stores   Make daily, weekly, monthly and yearly reports and respond to  customer queries.   * Do customer deliveries whenever and wherever instructed |

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| INSTITUTION | DURATION | POSITION |
| Butabika National Referral Mental Hospital | Feb 2008-March 2010 | Records officer and librarian at psychiatric school of nursing  RESPONSIBILITIES OF RECORDS OFFICER   * Opening up new files for the patients * Filing and retrieving patients files * Data collection from the wards * Daily recording of the patients * Database updating * Report formulation * Data entry * Registry officer |

EDUCATIONAL BACKGROUND

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| --- | --- | --- | --- |
| YEAR | INSTITUTION | AWARD | RESPONSIBILITIES |
| 2007-2010 | Uganda Christian university- mukono | Bachelor’s Degree in Library and Information Science (BLIS) | Deputy Speaker of Library and Information Science students association. |
| 2004-2005 | St. johns’ Secondary school- mukono | Uganda Advanced Certificate of Education (UACE) | Dormitory prefect and Peer educator. |
| 2000-2003 | St. Joseph secondary school- Uganda Certificate of Education (UCE)  mityana |  | Dormitory prefect |
| 1991-1998 | Preparatory primary school- Jinja | Primary leaving certificate (PLE) |  |

SELECTED SKILLs

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| YEAR | INSTITUTION | AWARD |
| 1996 | Lakana IT consultants- Bugolobi | Certificate in computer;   * Ms office * Ms access * Ms publisher * Ms excel * Power point |

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| READRSHIP SKILLS | |
| 2010 | CHAIRPERSON YOUTH AID UGANDA. |

LANGUAGES

|  |  |  |  |
| --- | --- | --- | --- |
| LANGUAGE | READING | WRITING | UNDERSTANDING |
| English | Excellent | Excellent | Excellent |
| Swahiri | Good | Good | Good |
| Luganda | Good | Good | Good |
| Lusoga | Good | Good | Good |
| Runyakitara | Fair | Fair | fair |

HOBBIES

* Travelling and adventuring
* Playing and watching football
* Making friends
* Listening and watching music
* Undertaking research
* Reading

REFEREES

1. Mr. Baluku Sam

Assistant Records Officer

Butabika hospital

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