**CURRICULUM VITAE**

PERSONAL PROFILE

Full names: Ekifamunyanja David Ogwal

Sex: Male

Date of birth: 24/dec/1985

Nationality: Ugandan

Marital status: Single

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OBJECT STATEMENT

To make a number of contributions towards the performance of the institution or organization and continuously improve through effective and efficient decision making, implementation and follow ups in a result oriented organization for its smooth running.

PROFESSIONAL EXPERIENCE

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| --- | --- | --- |
| INSTITUTION | DURATION | POSITION |
| Youth Volunteers Network Internet cafe Pl hardware | From September 2019 todateJanuary 2018 todateFrom September 2014 to October 2017 | Team leader Responsibilities-Go to communities and empower youths on hands on skills like making reusable sanitary pads and educate youths on body changes in their lives Owner -do photographying, binding and any other.secretariate work -report writing and type setting-provide internet services to the communityStore supervisor and records officerRESPONSIBILITIESMake sure the right number of materials enter the store as indicated on the purchase receiptMake procurement for the stores* Supervise stock taking of all stores

Make daily, weekly, monthly and yearly reports and respond to customer queries. * Do customer deliveries whenever and wherever instructed
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| INSTITUTION | DURATION | POSITION |
| Butabika National Referral Mental Hospital | Feb 2008-March 2010 | Records officer and librarian at psychiatric school of nursing RESPONSIBILITIES OF RECORDS OFFICER* Opening up new files for the patients
* Filing and retrieving patients files
* Data collection from the wards
* Daily recording of the patients
* Database updating
* Report formulation
* Data entry
* Registry officer
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EDUCATIONAL BACKGROUND

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| --- | --- | --- | --- |
| YEAR | INSTITUTION | AWARD | RESPONSIBILITIES |
| 2007-2010 | Uganda Christian university- mukono | Bachelor’s Degree in Library and Information Science (BLIS) | Deputy Speaker of Library and Information Science students association. |
| 2004-2005 | St. johns’ Secondary school- mukono | Uganda Advanced Certificate of Education (UACE) | Dormitory prefect and Peer educator. |
| 2000-2003 | St. Joseph secondary school- Uganda Certificate of Education (UCE)mityana |  | Dormitory prefect |
| 1991-1998 | Preparatory primary school- Jinja  | Primary leaving certificate (PLE) |  |

SELECTED SKILLs

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| YEAR | INSTITUTION | AWARD |
| 1996 | Lakana IT consultants- Bugolobi | Certificate in computer;* Ms office
* Ms access
* Ms publisher
* Ms excel
* Power point
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| READRSHIP SKILLS |
| 2010 | CHAIRPERSON YOUTH AID UGANDA. |

LANGUAGES

|  |  |  |  |
| --- | --- | --- | --- |
| LANGUAGE | READING | WRITING | UNDERSTANDING |
| English | Excellent | Excellent | Excellent |
| Swahiri | Good | Good | Good |
| Luganda | Good | Good | Good |
| Lusoga | Good | Good | Good |
| Runyakitara | Fair | Fair | fair |

HOBBIES

* Travelling and adventuring
* Playing and watching football
* Making friends
* Listening and watching music
* Undertaking research
* Reading

REFEREES

1. Mr. Baluku Sam

Assistant Records Officer

Butabika hospital

Tel: +256773974900

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Akello Lilian

Assistant manager, PL hardware

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