

## CURRICULUM VITAE

### **BIO DATA**

FIRST NAME : JOSEPH  
SURNAME : KALUMBA  
NATIONALITY : UGANDAN  
SEX : MALE  
HOME ADDRESS : NAMUGONGO  
DATE OF BIRTH : 30<sup>TH</sup>/03/1989  
MARITAL STATUS : SINGLE  
TEL : +256774744092 /0709802956  
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### **PROFESSIONAL SUMMARY**

Senior quality assurance officer with relevant experience in analytical work, manufacturing operations and administrative work. I am a motivated leader with strong organization and prioritization abilities and work effectively with minimum supervision and under pressure. Highly service oriented with 7 years experience in quality management systems.

### **SKILLS**

- Highly energetic, proactive and capable of working independently and in a team environment.
- Result oriented.
- High attention to details.
- Good organization skills and accuracy.
- Good Information Technology skills.
- Excellent team building and team heading skills,
- Excellent communication skills.
- Good Report writing skills.
- Excellent analytical skills.

### **WORKING EXPERIENCE**

**Senior quality assurance officer - Haris international (Riham) February 2017–  
To Date**

- Implementation and maintenance of laboratory quality management systems as per ISO 9001
- Development and revision of quality guidelines and standard operating procedures for the quality control laboratory
- Making follow ups on corrective and preventive actions after audits
- Good Knowledge of ISO 17025, in the regulation of CSDs and other other consumable products at the laboratory  
Inspecting incoming raw – materials and making sure they conform to the set standards and set specifications.
- Inspecting outgoing goods to minimize customer quality related complaints and recall of products.
- Identifying any risks observed during the course of execution of duties and reporting to the supervisor.
- Investigating analytical incidences in the Quality department of the facility

- Authorization of master documents.
  - Designing change controls and amendments with the company standard operating procedures (SOPs)
  - Filing any deviations observed during the manufacturing process of carbonated soft drinks, fruit juices and providing sufficient documented information about the deviations.
  - Inspecting and ensuring that all analytical instruments are fully calibrated and with relevant calibration records.

**Quality Control Officer –Cipla Quality Chemicals Industries Ltd.**

**May 2014 – January 2017**

- Performing analytical tests using various analytical instruments like FTIR, UV- VIS, PH meter, Laser particle Size Analyzer, melting point apparatus, polarimeter, analytical balances, refractometer, viscometer, dissolution apparatus, disintegration apparatus on both raw – materials and finished products.
- Making and compiling analytical reports used in batch release.
- Analysis of packaging materials like shippers, cartoons, leaflets.
- Monitoring the environmental conditions within the quality control laboratory including records of temperature and relative humidity.
- Calibration of analytical instruments.
- Training of new staff on good cGMPs and GLP.
- Investigation of out of specification and out of trend results.
- Good knowledge of WHO good manufacturing practices for pharmaceutical products, APIs / Starting materials, sterile pharmaceutical products.
- Good knowledge of WHO inspections including pre- approval inspections, inspection of pharmaceutical manufacturers and drug distribution channels.
- Good knowledge of WHO quality systems requirements for national good manufacturing practices.
- Hazard and risk analysis in pharmaceutical products, application of hazard analysis and critical control point (HACCP) methodology to pharmaceuticals as per WHO requirements.
- Good knowledge on sampling pharmaceutical products and related materials as per WHO requirements.

**EDUCATION BACKGROUND**

<b>YEAR</b>	<b>INSTITUTE</b>	<b>AWARD</b>
<b>2010-2014</b>	<b>Kyambogo University</b>	<b>Bachelors of Science Technology in Chemistry</b>
<b>2008-2009</b>	<b>Our lady of Good Counsel, Gayaza</b>	<b>Uganda Advanced Certificate of Education</b>
<b>2004-2007</b>	<b>St Mary’s College Kisubi</b>	<b>Uganda Certificate of Education</b>

## **LANGUAGES**

	<b>Spoken</b>	<b>Reading</b>	<b>Written</b>	<b>Listening</b>
English	Fluent	Excellent	Excellent	Very good
Luganda	Fluent	Good	Good	Very good

## **INTERESTS**

- Reading
- Travelling
- Listening to gospel music

## **REFEREES**

**1. Mr. Kaaya Godfrey**

Laboratory technician- National

medical stores Tel: 0783677507

**2. Mr. Makanga Nathan**

**kyeyune Standards  
officer- UNBS**

Tel: 0753904944

**3. Mr. Mbonye Alex**

**Quality Control Analyst - National Drug Authority**

Tel: 0777043937